

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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February 3, 2004

**FROM: THOMAS R. LAURIN, DIRECTOR
DEPARTMENT OF ECONOMIC AND COMMUNITY DEVELOPMENT**

**SUBJECT: CONTRACT WITH ADOPT-A-BIKE/COMPUTER/YOUTH GOLF ACADEMY,
INC. FOR THE CONSTRUCTION OF A YOUTH GOLF COURSE - SAN
BERNARDINO**

RECOMMENDATION: Approve contract with Adopt-A-Bike/Computer/Youth Golf Academy, Inc., San Bernardino, for the design and construction of a youth golf course in the amount not to exceed \$100,000, and for maintenance and operation of the golf course for the benefit of youth of San Bernardino and surrounding unincorporated areas.

BACKGROUND INFORMATION: Each year the County receives an entitlement grant under the Community Development Block Grant (CDBG) program to allow the funding of activities that benefit low- and moderate- income persons. During the preparation of the County's annual CDBG program application, interested groups, including community-based organizations, will submit applications to receive funding for specific projects. After an initial evaluation by ECD staff on CDBG program eligibility, project proposals are submitted to the Board of Supervisors for funding consideration. The list of approved project proposals is submitted to the U.S. Department of Housing and Urban Development (HUD) in the form of an annual CDBG Action Plan under the County five-year Consolidated Plan.

As part of the County's Consolidated Plan for FY 2002-2003, the Board of Supervisors allocated \$100,000 in CDBG funds to Adopt-A-Bike/Computer/Youth Golf Academy, Inc. for the design, and construction of a 3-hole golf course, irrigation system, landscaping, and fencing. The proposed golf course site is to be located at 925 Ninth Street, San Bernardino. This project is funded in part by the City of San Bernardino in the amount of \$25,000, the San Bernardino Convention Center in the amount of \$10,000 and various in-kind donations totaling \$140,000 for an estimated project cost of \$275,000. The Adopt-A-Bike/Computer/Youth Golf Academy, Inc. serves youth from the City of San Bernardino and surrounding unincorporated areas.

Under this contract the County will provide construction management services for this project. Adopt-A-Bike/Computer/Youth Golf Academy, Inc. will continue to maintain and operate the Ninth Street Youth Golf Academy for twenty (20) years from the date of completion of the facility improvements. The contract specifies the terms and assurances necessary for compliance with County requirements and CDBG program regulations.

Record of Action of the Board of Supervisors

**CONTRACT WITH ADOPT-A-BIKE/COMPUTER/YOUTH GOLF ACADEMY INC. FOR THE
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REVIEW AND APPROVAL BY OTHERS: This contract was reviewed and approved by Deputy County Counsel, Michelle D. Blakemore (909-387-5445) on January 5, 2004; the Department of Economic and Community Development's Contract Compliance Designee David Larsen (909-388-0959) on January 13, 2004; and the County Administrative Office Patricia M. Cole, Administrative Analyst III (909-387-5346) on January 23, 2004.

FINANCIAL IMPACT: CDBG funds in the amount of \$100,000 have been allocated for this project and were budgeted in the Department's FY 2003-2004 Budget (SBA-ECD). Other project funding consists of \$25,000 from the City of San Bernardino, \$10,000 from the San Bernardino Convention Center, and various in-kind donations totaling \$140,000 for an estimated project cost of \$275,000. This action has no effect on the County General Fund.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with the Department's proposal and recommends this action based on the contract being fully funded by CDBG federal funds for fiscal year 2002-2003.

SUPERVISORIAL DISTRICT(S): 5th.

PRESENTER: Thomas R. Laurin, Director 388-0808

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